



Policy SEC-07 PARKING

1.0 REFERENCE(S)

- CC&R Article IV, Sections 4.10,4.14 and 4.22.
- Board Motion 2007-050, fines for parking violations.
- Board Motion 2008-019, Security Committee parking recommendations
- Board Motion 2013-050, parking violation letter schedule.

2.0 PURPOSE

CC&R Article IV, Section 4.10 states, in part: "Development of each Lot shall include a provision for parking of a minimum of two cars exterior to the garage and within the building setback lines and a maximum of a three car garage, unless a lesser amount is specified by local zoning or land use regulations. Golf cars shall be parked inside garages. No overnight parking of vehicles shall be allowed on any street adjoining any Lot, provided that vehicle belonging to guests occasionally may be so parked."

CC&R Article IV, Section 4.14 states, in part: "No trucks, recreational vehicles, motor homes, motor coaches, campers, trailers, boats or boat trailers, or similar vehicles other than passenger automobiles or pickup or utility trucks with a capacity of one-half ton or less or any other motorized vehicles shall be parked stored, or in any manner kept or placed on any portion of the Property except in an enclosed garage."

The implementation of a towing policy is in response to the vehicles that continue to ignore existing ISHOA CCRs and repeatedly park on the street overnight from 12:00AM until 5:00 AM without obtaining an authorized permit despite at least two parking violation citations.

Police and emergency vehicles are waived from this policy.

The intent of this policy is to:

- Enforce the no parking overnight on the streets of our community which is prohibited in Section 4.10,
- Define the steps to address and correct overnight parking violations,
- Update the short term overnight parking permit policy, and
- Redefine the size of pickup trucks allowed to be parked on the parking apron of a home.

3.0 POLICY

3.1 The ISHOA Board has authorized **vehicle towing** for un-authorized overnight



parking violations. Overnight parking is defined as on street parking within the community between 12:00AM and 5:00 AM.

- A single annual acceptance to this policy will be allowed for the New Year's Eve holiday (December 31st to January 1st of any year).

3.2 Other parking violations covered by this policy are, but not limited to:

- Blocking driveway access,
- Blocking sidewalk,
- Blocking sidewalk crosswalks,
- Parking on the street facing against oncoming traffic,
- Parking on ISHOA non-street property, and
- Parking on ISHOA alleyways accessing rear facing garages which have a two car parking apron.

3.3 Parking notifications will be placed on the vehicle windshield to alert the vehicle owner of the potential towing risk for repeated violations.

- All vehicles violating the on street overnight parking CC&Rs will receive, under the cars' windshield wiper in a water-proof plastic sleeve, violation notices explaining the parking and towing policy.
- The violation notice will include the car license plate information.
- A record of violations will be kept by the ISHOA Management Agent and the Security Committee.

3.4 Parking Violation notices will serve as official notification to the vehicle owner of potential towing risk.

- The first parking violation notice will serve as a warning of potential towing risk to the vehicle owner
- A second parking violation notice for the same vehicle within a six (6) month period will result in a fine and final notice of towing risk.
- A third parking violation for the same vehicle within a six (6) month period will result in vehicle towing at owner's expense.

3.5 If the vehicle is registered to an ISHOA resident and on record with the ISHOA Management Agent, the ISHOA Security Committee and/or the ISHOA Board will attempt to courtesy contact the vehicle owner of towing. Failure to make courtesy contact with the vehicle owner or resident will not prevent the towing of the offending vehicle.

3.6 Upon the third violation of the parking policy, the Security Committee Chairman will sign the towing authorization form and notify the ISHOA Board of action taken.

3.7 Resident vehicle owners wishing to mediate the potential towing of their vehicle due to the receipt of a first and/or second warning should call the ISHOA Management Agent, speak to the Compliance Manager, and indicate you wish a hearing with the ISHOA Board. This option will be listed on the parking violation form placed on the windshields.



- 3.8 To avoid on street parking violation notices for visitors, secure a parking permit from the Guard House, Phone number is: 360-438-9256.
- 3.9 Owners of towed cars will need to claim their cars at owner's expense from Jerry's Towing: phone 360-943-8200 at 2036 4th Ave. E., Olympia.
- 3.10 Motorized Vehicles which may be parked on a residents' home driveway include:
- Automobiles, motorcycles, and pickup trucks in running condition without damage or flattened tires.
- 3.11 The definition of driveway is the paved, concrete, paver, brick area between the home's garage and where that area intersects with the sidewalk, not to include:
- The sidewalk,
 - Service yards
 - Side yard
 - Alley

4.0 RESPONSIBILITY FOR POLICY

The ISHOA Board or its delegate is responsible for enforcing, maintaining and keeping this policy current and to obtain Board approval of changes, as necessary.

5.0 EFFECTIVE DATE AND RECORD OF AMENDMENTS

11/19/2015, Original Policy "SEC 2015-01" approved per Board Motion 2015-041 and subsequent letter sent to home owners; effective 1/1/2016. Incorporated previous Board Motions related to parking.

12/17/2015, Incorporated and defined "Parking Apron" approved per Board Motion 2015-042.

06/13/2016, Reformatted and renumbered policy to "SEC-08" (per policy ADM-01, Policy Numbering and Format, Board Motion 2015-011).

10/20/2016, Policy Section 3.2, added "or ISHOA registered renter" to 1st sentence and minor clarifying words in last sentence. Section 3.8, changed first word "Visitors" to "All cited." Section 3.13, added "citations and possible" to last sentence. Section 3.14, added this new section regarding parking on grass. Changes approved per Board Motion 2016-033.

08/19/19, Amended Policy by Board Motion 2019-039, Revised purpose statement, Define warning sequence, define parking violation, Effective September 16, 2019.

05/18/20, Amended Policy by Board Motion 2020-038, renumbering.